

Project Authorization

Date

May 26, 2015



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Project Number

1314-J-02 AN12-GP4

Venetie Primary Care Clinic
Construction

Project Title

January 15, 2013 through September
30, 2015

Program Manager Tessa DeLong

Performance Period

Federal Co-Chair Joel Neimeyer

Commission Amount

\$353,404.60

AMHTA, IHS, ICDBG

Match Source(s)

Match Amount

\$663,725.00

Pursuant to the terms and conditions of the Grant/Award, this Authorization:

Original budget: \$252,667.00

Budget Increase: \$100,737.60

New Budget: \$353,404.60

This Project Authorization serves to increase funding for project 1314-J, Venetie Primary Care Clinic Construction. The budget increase of \$100,737.60 comes from the deobligated funds from project 1314-G, Chistochina Primary Care Clinic Construction.

There are no other changes to this award.

Project Authorization (New and Amended) Processing Checklist

Project Authorization # 1314-J-02

Project Authorization Title Venetie Primary Care Clinic

Award # 1314 Amendment 2

Recipient Organization: _____

PROJECT AUTHORIZATION – Initiation and Internal Processing at project level(outside of GS):

☒ Grants Management Staff (GMS) - Review Project Authorization Draft from program staff (PS)

NEW PA

____ DC Amount

____ Match Amounts (if any)

____ Project Narrative

____ Milestone information

AMENDED PA

____ Funding Increase/Decrease

____ Non-Monetary Extension/Scope

☒ De-obligation/Closeout

☒ Complete the PA review, generate final document and routing

☒ PS, Fed Co-Chair, Finance Specialist for approval

☒ Move PA from Draft folder to internal processing folder on g-share

☒ Route final PA internally

PA - Issued and G-share/DB/Hard file

____ After Federal Co-Chair approve PA, GMS issues PA

____ Notify PS of issued PA, PDF copy of the PA to them for advising grantee

____ Add new project in Database - with the corresponding date in the database matching the date on the PA document

____ Attach the scanned/issued PA to project database at award level

____ **(NEW PA)** - Add PA to the Database, completing contacts, funding, scope, milestones and turn on reporting wizard. GMS will add all project data into the database to include scope, milestones, contacts, financials and turn on the reporting wizard.

____ **(AMENDMENTS)** - GMS will make any Amendment changes (as necessary) on the database

____ GMS will complete the NEW / Amended PA, file signed copy of the PA under the "Agreements" tab and place in the filing basket for the Admin Clerk to file in the file room.

Note: Finance Staff will make a copy for the Accounting System when they approve and attach the award document to the relevant purchase order.

Date of PA (newest): _____

Completed by: _____